**Foxboro Elementary Community Council**AGENDA
OCT 8, 2019, 5:30PM

[**Bolded** wording indicates action items]

1. Welcome and Introductions
	1. Present: (Administration) Chris Whitaker, Valerie Dimas, (Faculty) Jean-Pierre Rangassamy, Aimee Fautin, (Parents) Alisa Van Langeveld – Chair, Anita Strickland, Dan Horton, Liana Lindeman, Patrick Conklin – Vice Chair, Parker Huber – Secretary
2. Review Sept Meeting Minutes
	1. Parker reviewed
	2. Anita moved to approve
	3. Valerie seconded
	4. Unanimously approved
3. Community Council Responsibilities Training

“School improvement is the responsibility of everyone, from students and parents to professionals and public officials. As councils clarify roles, expectations, and responsibilities, councils increase the liWatchDOGS Coordinatorhood of all contributing significantly to this most important enterprise. School community councils are one way we can work together to make schools more successful. A council is an advisory body.” ([www.SchoolLandTrust.org](http://www.SchoolLandTrust.org))

* 1. Roles of Council members (Parents, Teachers, Principal, Leadership)
		1. **All council members to review roles documents sent out by Alisa before next meeting**
	2. School Website Community Council review
		1. **Alisa to send out in the future pre-meetings:**
			1. One week before meeting: agenda, meeting notice (location, time, place), last month’s meeting minutes
			2. By Oct 20: Member names, meeting schedule, summary or report for last year)
	3. Important Dates
		1. Meeting, 1st Tuesday of each month, 5:30PM
		2. Feb 25 – Math Night
			1. Decision made to keep February 25 as our date—Council elected not to do a joint activity with PTA
				1. PTA wants to do a book fair at same time, but book fair is unable to take place on February 25 as Council scheduled in September
				2. Current book fairs are scheduled in Nov, Feb 18-21, and in April, so March would be too close to the latter book fair.
				3. If we moved to week before, it would be too close to parent-teacher conferences and teachers would be unhappy.
				4. If we held STEM night same time as book fair, it would be difficult for multi-child parents and also difficult to staff both events
	4. Additional Training – [www.SchoolLandTrust.org](http://www.SchoolLandTrust.org)
	Tues, Oct 29, 6-8PM online or at the State Dept of Education Offices (200E. 500 S)
		1. Training will occur live at indicated time and then be available recorded after that date.
		2. Anita reviewed all items above.
1. School Safety
	1. School Emergency Preparedness plan
		1. Reviewed by Valerie
		2. Emergency call tree was updated this week, as well as training of faculty on plan
			1. Training included Epipens, evacuations, etc.
		3. Plan defines roles of all applicable parties (administrators, faculty, etc.)
		4. Plan includes chain of command
		5. Plan details procedures for each emergency situation
			1. Lockdown (police come for the drills too)
			2. Lockout, active shooter, etc., shelter, bomb threat, civil unrest/personnel control, earthquake, hazardous materials, fallen aircraft, fire, medical response, utility failure
			3. Emergency utility shutoffs, door checklists, exit routes
		6. Will be available to teachers in electronic and paper format
	2. Driving and walking safety
		1. Valerie will have Chris speak with PTA about getting dedicated volunteers to help make sure picking-up parents don’t get out of their car, that they’re watching for children, etc.
		2. **Parker to talk to WatchDOGS Coordinator about including better instructions for WatchDOGS to assist with this process**
	3. School access update
		1. Chris updated status
			1. Initial challenge encountered: person trying to enter must push the button for the system to grant access
			2. Also, secretary is unable to grant access while speaking on the phone
			3. Secretaries will be adding signs informing users of these issues to outer main door
	4. Safety drills
		1. Valerie handed out safety drill schedule, which is set by the District (which is very particular about timing and compliance)
		2. Anita asked about response of children/parents to drills, especially negative responses
			1. Valerie replied that administration is aware of those children who react negatively to drills and prepares alternative plans for those children/parents
2. Social Emotional Learning
	1. Review district guidelines
	2. Update on Calm Down corners, Recess conflict, Structured recess
		1. Chris reviewed
			1. District asked that school administration prepare following plans. Foxboro’s are as follows
				1. 6-month

Helping faculty, parents, and students on meaning of social/emotional health/learning

Since last year, administration has been implementing “Zones of regulation” and created Calm Down corners

Faculty have this curriculum

Currently trying to find an aide to teach curriculum (5.9 hr/day position, no education requirements)

**Chris to send out job posting link to all Community Council once she’s finalized it**

Implemented “Reset Room” (place with games/puzzles/activities to help reduce anxiety)

Students referred by teachers or administration

Only about 6 are abusing the system

Most have only come once and only for about 10 min in general

Generally very successful

Alisa asked Jean-Pierre (3rd) and Aimee (5th) for feedback on Calm Down Corners in their classrooms

Boys have been main users

Students can still hear the teacher while there

Younger children use the area more than the older class

Generally positive feedback. Children generally self-regulate

* + 1. Structured recess
			1. Went away from it formally a week or two ago, the decrease in conflict that structured recess caused has been eliminated. Conflict has gone back to pre-structured-recess levels
				1. All conflicts during structured recess period were during lunchtime (unstructured recess)
			2. Children, left to own devices, aren’t handling conflict, making friends, etc. that were made simpler for them by structured games
			3. Chris open to re-implement structured recess in future but said that more parent education will have to take place first (she received a lot of pushback from parents saying that the kids needed unstructured time
			4. Jean-Pierre suggested intermittent implementation of structured recess (two weeks on, two weeks off)
			5. Alisa suggested having social/emotional learning aide reinforce learning by pairing it with conflict resolution
1. Program Updates
	1. Summer Library
		1. Held during June 3-July 31
			* 1. Total of 837 patrons with circulation of 425-521
	2. Watch Dogs
		1. Reviewed budget, need for additional teacher signups for dad volunteer slots, plans to obtain additional funds for program and FunRun proposal to raise funds for teacher supplies/needs
		2. **Parker/WatchDOGS Coordinator to send exact participation/signup figures to Chris**
	3. PTA
		1. Alisa read texts from Amanda (PTA President)
			1. Amanda said everything’s going well
			2. Council members mentioned that the committee is well staffed and PTA actions have gone very well recently
2. Questions and Open Topics
	1. STEM Night
		1. Patrick recounted his actions toward getting local game vendors to donate prizes for the night; Chris says this is within district policy as long as the gifts are true donations (whether in-kind or monetary)
		2. Aimee will be teacher liaison again this year
			1. She requested more parent volunteers this year to have a better event
3. Review Action Items
4. Next Meeting (Nov 5) – DIGITAL CITIZENSHIP
	1. Alisa asked **council members to consider the Digital Citizenship questions, review relevant websites, and come prepared to discuss the topic in depth**
		1. **Also asked council members to bring other non-council members to the meeting who are passionate about the subject or would otherwise like to participate**
5. Adjourn

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| Nov 5 Meeting | Digital Citizenship (report on 1:1 tech time. K-3: Literacy, 4-6: Math)District provides information/report on digital citizenship and school safety • Is annual student training on digital citizenship adequate, or is there something we should address?• What are your greatest concerns?• Do parents have adequate training available to them? • Discuss what the council can do within their purview to implement safety principle(s) in the school? ([www.respons-ability.net](http://www.respons-ability.net)) – State sponsored provider of digital citizenship education([www.digcitutah.com](http://www.digcitutah.com)) –Resources to community councils, definitions, education |